

Summary of Local Solutions Liverpool Watersport Centre Risk Assessments

Activity: Paddlesports/ Sailing / Windsurfing / Powerboating/SUPs/improvised rafting,kayaking,canoeing Site: Queens Dock Liverpool

Date of Assessment annual review Nov 2019

Review Date: Nov 2020

Assessment Undertaken By Centre Manager

Signed By j Hannaway

Note:All centre Staff continue to make Dynamic risk Assessments on all activity sessions on and off site

Hazard	Water Level Variance	Who Might be harmed	Probability	Severity	How is the Risk Controlled Generally	Action By Whom	Special Circumstances Control variance	Outcome Probability Severity
<b>Drowning</b>	All Levels	Staff / Service users Site User's	Low	High	<ul style="list-style-type: none"> <li>Buoyancy aids to be worn at all times on the water and lower level of the Centre by staff and service users</li> <li>BA's to comply with CEN standards</li> <li>A swimming disclaimer to be completed by all service users when completing the booking form.</li> <li>Water manned by power boats</li> <li>All staff by Radio contact when on the water</li> </ul>	<ul style="list-style-type: none"> <li>Checked and implemented by Instructional Staff, before moving to the lower level.</li> <li>Admin staff to ensure that all necessary paper work relating to service users is completed prior to first lesson.</li> <li>Centre staff check emergency provision daily and prior to opening</li> </ul>	<ul style="list-style-type: none"> <li>Recognised Exemption from BA Control</li> <li><b>None</b></li> </ul>	Low
<b>Hypothermia</b>	All Levels	Staff / Service users Site User's	Med	Med	<ul style="list-style-type: none"> <li>Service users required to wear appropriate clothing and footwear</li> <li>Established Wind chill 'cut-offs' if required</li> <li>Water manned by power boats</li> <li>Radios</li> <li>First aid provision on site</li> </ul>	<ul style="list-style-type: none"> <li>Instructional staff to monitor participants</li> <li>Instructional staff to monitor and implement as required</li> <li>Centre staff to check daily</li> </ul>	<ul style="list-style-type: none"> <li>Instructional staff are to monitor conditions and are responsible for 'cut-offs'</li> </ul>	Low/ Medium

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<b>Collision</b>	All Levels	Staff / Service users Club Site User's	Low	Med	<ul style="list-style-type: none"> <li>• Circulation</li> <li>• Zoning</li> <li>• First aid provision</li> </ul>	<ul style="list-style-type: none"> <li>• Instructional staff to set and monitor</li> <li>• Instructional staff to maintain circulation routes and zoning</li> <li>• Centre to provide</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>	Low
<b>Weather</b>	All Levels	Staff / Service users Site User's	Med	Med	<ul style="list-style-type: none"> <li>• Wind – Established 'cut-offs' for each activity</li> <li>• Weather monitoring for adverse conditions and establish 'cut-offs' point.</li> </ul>	<ul style="list-style-type: none"> <li>• Centre Manager and Instructional staff</li> </ul>	<ul style="list-style-type: none"> <li>• Instructional staff make decision on The Day</li> </ul>	Low
<b>Other water users</b>	All Levels	Staff / Service users Site User's	Low	Low	<ul style="list-style-type: none"> <li>• Instructional Staff to Monitor other traffic i.e. Duck Tours Skylark, rowing/dragonboat clubs</li> <li>• Set – up signalling system to control through traffic.</li> </ul>	<ul style="list-style-type: none"> <li>• Centre Manager / Instructional Staff</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor traffic coming from and travelling to marina</li> </ul>	Low

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<b>Hazard</b>	<b>Water Level Variance</b>	<b>Who Might be harmed</b>	<b>Probability</b>	<b>Severity</b>	<b>How is the Risk Controlled Generally</b>	<b>Action By Whom</b>	<b>Special Circumstances Control variance</b>	<b>Outcome <u>Probability</u> <u>Severity</u></b>
<b>Slips / Trips / Falling into water</b>	All Levels	Staff / Service users Site User's	High	Med	<ul style="list-style-type: none"> <li>Close Supervision of service users within pontoon areas</li> <li>BA's to be worn on pontoons and identified safety areas</li> </ul>	<ul style="list-style-type: none"> <li>Centre Manager / Instructional Staff</li> </ul>		Med
<b>Poor water quality</b>	All Levels	Staff / Service users Site User's	High	High	<ul style="list-style-type: none"> <li>Monitor water pollution levels, history and quality</li> <li>Water Quality tested regularly</li> </ul>	<ul style="list-style-type: none"> <li>British Waterways will keep the Centre notified of any changes</li> </ul>		Med
<b>Abrasions cuts and bruising</b>	All Levels	Staff / Service users Site User's	High	Med/ High	<ul style="list-style-type: none"> <li>Access, egress and activity briefing provided for all activities</li> <li>Supervision by staff on pontoons, loading and unloading</li> </ul>	<ul style="list-style-type: none"> <li>Centre Manager</li> </ul>	<ul style="list-style-type: none"> <li>Emergency Protocols in place if required</li> </ul>	Med
<b>Hazard</b>	<b>Water Level Variance</b>	<b>Who Might be harmed</b>	<b>Probability</b>	<b>Severity</b>	<b>How is the Risk Controlled Generally</b>	<b>Action By Whom</b>	<b>Special Circumstances Control variance</b>	<b>Outcome <u>Probability</u> <u>Severity</u></b>

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<b>Major incident</b>		Staff / Service users Site User's	Low	High	<ul style="list-style-type: none"> <li>1st aid provided</li> <li>All staff first aid trained</li> <li>Entry / exit route maintained for Emergency Services</li> </ul>	Emergency Protocols in Place if required		Low
<b>Vehicle Injury</b>		Staff / Service users Site User's	Low	High	<ul style="list-style-type: none"> <li>Vehicle access / no go areas set</li> <li>Speed limit enforced</li> </ul>	<ul style="list-style-type: none"> <li>Centre Manager</li> </ul>		Low
<b>Manual Handling</b>		Staff / Service users Site User's	Med	Med / high	<ul style="list-style-type: none"> <li>Appropriate Lifting procedures implemented</li> <li>All craft move with appropriate manpower resource</li> </ul>	<ul style="list-style-type: none"> <li>Managed by Instructional Staff and all staff briefed on Assembly, Location and Mooring of craft</li> </ul>		Med
<b>Age 5-8 Participants</b>	All levels	Service users	Med	High	<ul style="list-style-type: none"> <li>Buoyancy aids to be worn at all times on the water and lower level of the Centre by staff and service users</li> <li>A swimming disclaimer to be completed by all service users when completing the booking form.</li> <li>All staff by Radio contact when on the water</li> <li>Close supervision of</li> </ul>	<ul style="list-style-type: none"> <li>Managed by Instructional Staff and centre manager</li> </ul>	Emergency Protocols in place if required	Med

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					youngsters and lower ratios depending on ability. <ul style="list-style-type: none"> <li>Parents encouraged taking part.</li> </ul>			
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**Likelihood**

1. Low (seldom)
2. Medium (frequently)
3. High (certain or near certain)

**Severity**

1. Slight (off work for up 3 days)
2. Serious (off work for over 3 days)
3. Major (death/major harm)

**Risk Rating**

- 1
- 2
- 3
- 4
- 5

**Priority**

- No action  
 Low priority action  
 Medium priority action  
 High priority  
 urgent actions

**Equipment**

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NUMBER OF CRAFT		SAFETY POWERED CRAFT	PERSONAL
TOPPER	X 10	X 1 / 2	X 1 / 2
OPPIE	X 8	X 1 / 2	
WAYFARER	X 2	X 1 / 2	
DRASCOMBE LONGBOAT	X 1	X 1	X 2
WINDSURFING BOARDS	X 6	X1	X 1
KAYAKS	X 16		X 2
OPEN CANOES	X 10	X 1	
INFLATABLE RAFTS	X 2	X 1 / 2	X 1 / 2